

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD
ON MONDAY 19 JANUARY 2015 AT CLAYTON GREEN LIBRARY
AT 7.00 PM**

PRESENT:

Chairman: M Muncaster
Councillors: S & A Cross, R Boyd, L Radcliffe,
E Whiteford, G & S Charlesworth,
C Billouin, J Cronshaw, S Fenn
D Rogerson, A & M Cullens,

Apologies: None

Members of the Public: 5

Police Representative: PCSO Alex Holloway and PC Jim Colclough

CARR BROOK CONSULTATION: The Chairman introduced Lindsey Blackstock (Parks and Open Spaces Officer) Chorley Council and invited her to report on the Carr Brook Trim Trail Project. It was noted that 44 residents had responded to the survey and a number of areas would be made a priority such as restoration /repair of footpaths, management of overgrown vegetation, bridge management, seating and a review of the play provision.

It was reported that in future Chorley Council would put a more regular maintenance plan in place and more staff have been kept on during the winter months to undertake the extra work. All the work would take into account the balance between Health and Safety and the promotion of wildlife in the area. This process had been enabled by Section106 funding which have been allocated to Chorley Council.

The Councillors were informed that there would be a Public Meeting regarding all the proposed projects on Monday 16 February 2015 at 6.0pm at Clayton Green Library and all were welcome to attend.

POLICE LIAISON: The Councillors were provided with a report on the November crime statistics which were 14 for Clayton-le-Woods and 35 for Clayton Brook.

PCSO Alex Holloway then reminded the Councillors of the "In the Know" messaging system which is a free information system which provides information from the Police and other agencies. Anyone who was interested could register online at www.lancashire.police.uk/intheknow.

7367: MINUTES: It was **RESOLVED** to approve and sign the minutes of the meeting held on 17th November 2014.

7368: CLERKS PENSION: Councillor Whiteford reported that she had sought advice from an Independent Adviser regarding the funding of the Clerk's pension by the Parish Council. In his opinion he found the figures to be reasonable given the age and level of salary of the employee.

It was **RESOLVED** that:-

- The Parish Clerk would enter the LCC Pension Scheme with effect from 1st January 2014.
- The 'Employer' (Parish Council) would exercise the discretion to extend the 12 month entry time link in this case
- That the fees of the Actuary of £1220+VAT to calculate the aggregation costs for the 'Employer' would be recharged to the Parish Council.

7369: SPEEDING ISSUES CLAYTON BROOK ROAD: Councillor S Cross reported that he had met with County Councillor Devaney and that the proposals for speed calming on Clayton Brook Road were as follows:-

- To have two permanent SpID cameras erected
- To have more road markings put in place
- To erect more 30 miles per hour speed limit signage.

The Council agreed with the proposals and would await a progress report in due course.

It was **RESOLVED** to write to the Lancashire Police requesting copies of the latest Traffic Speed Surveys that had been conducted in the area for scrutiny by the Parish Council.

7370: FLOWERBED ON HERITAGE GAREN SITE: It was **RESOLVED** that Councillor Whiteford would arrange with Bedrock Landscapes Limited to have the flowerbed relocated to a more advantageous site utilising existing materials where possible.

7371: TRAINING: It was **RESOLVED** that the Clerk would undertake a course run by the Society of Local Council Clerks as part of her Continuous Professional Development at a cost of £118.00. Also recommended books would be purchased at a total cost of £122.99.

7372: PRECEPT 2015/16: It was **RESOLVED** that the amount raised from the Precept would remain at the level agreed last year which was £15.00.

7373: ACCOUNTS FOR PAYMENT: It was **RESOLVED** to approve the following accounts for payment:-

November Accounts:- £
 The Pines Hotel OAP Christmas Lunch 1,353.70

December Accounts:-
 Lengthsmen Salary(5) Paid by Standing Order 624.00
 Employee (1) Salary 1,147.08
 HMRC Tax and NI Contributions (Oct) 271.49
 DWG (NW) Ltd., general tidy at Spring Meadow
 Community Centre 150.00
 OAP Christmas Lunch, raffle prizes, selection boxes for
 carol singers from St Bede’s RC Primary School 52.20
 Society of Local Council Clerks, annual subscription 167.00
 Employee Expenses, phone top up, stationery, postage 110.98

January Accounts:-
 LCC. Clayton Green Library meeting 10.00
 Lengthsmen Salary (5) Paid by Standing Order 624.00
 Employee (1) Salary (NJC pay award with effect from 1st
 January 2015) 1,166.97
 HMRC Tax and NI Contributions (Nov) 284.83
 Rytetype Business Supplies, ink for printer 47.74
 Adlington Dry Stone Walling, construction of Heritage
 Garden 3,000.00
 Bedrock Landscapes, standpipe hire and meter reading
 (NWIB) 39.77
 Chorley Council, annual charge for emptying of dog
 waste bins 430.74
 Carvers Trees, supply deliver and collect one Christmas
 Tree to Clayton Green Library 50.00
 DWG landscapes Limited, £150.00 – general tidy of
 Holly Close, £54.00 repositioning bench at Clayton
 Green Library 204.00

Receipts
 HMRC VAT Refund, for period 01/01/14 to 30/11/14 6,903.92

7374: PLANNING APPLICATIONS: It was **RESOLVED** to make no comment on the following applications:-

December Planning Applications

14/01156/FUL. Erection of a single storey front porch, 50 Rowan Croft.

14/01233/FUL. Front porch/WC extension to a detached dwelling, 136 Spring Meadow.

14/01205/FUL. Proposed two storey extension to rear bungalow, 164 Spring Meadow.

14/01216/TPO. Works to trees covered by TPO 14 (1950) TPO 8 (2013) as per the submitted Cuerden Valley Park Shady Lane Cuerden Bamber Bridge. Forwarded to Tree Warden for comment.

January Planning Applications:-

14/01205/FUL. Amendment to the planning application to proposed two storey extension to rear of bungalow, amendment of the site boundary, 164 Spring Meadow.

14/01175/FUL. Creation of a balcony area on top of the existing flat roof lounge extension accessible from existing french doors in master bedroom, Mansfield House Moss Lane.

14/01312/FUL. Proposed orangery, Oakdene Moss Lane.

LCC/20150002. Construction and use of new tank for storage of water for the firefighting, with association pump house and concrete foundation, Clayton Hall Landfill site, Dawson Lane.

It was **RESOLVED** to file objections on the following application:-

14/01332/FUL. Proposed change of use from dwelling to children's day nursery, 1 Lancaster Avenue.

- Not in keeping with a residential area
- Traffic and parking difficulties and close to a post box and pelican crossing
- Near to an already established pre-school provision
- Concerns as to compatibility issues near to an established residential home for the elderly (Ofsted requirements for year round outdoor play provision for under 5's)

7375: WHITTLE-LE-WOODS AND CLAYTON-LE-WOODS WAR MEMORAL COMMITTEE: The Council were provided with the end of year accounts and the Precept request for payment for 2015/16 of £3,500 as laid aside in the Parish Council budget.

It was **RESOLVED** that the Precept for 2015/16 of £3,500 be paid to Whittle and Clayton-le-Woods War Memorial Committee.

7376: PARKING ISSUES WESTWOOD ROAD PRIMARY SCHOOL: A letter was read out by the Chairman from a resident complaining about inconsiderate parking around his home at the beginning and the end of the school day. The Health and Safety risks and possible parking offences were also discussed.

It was **RESOLVED** that appropriate Lancashire County Council officials would be invited to attend at the next Parish Council meeting, to try and move forward on the issue and that the Police would be informed regarding possible parking offences.

7377: PRESS RELEASE: It was **RESOLVED** that the Chairman would formulate the monthly press release.

7378: DATE OF NEXT MEETING: It was **RESOLVED** that the next Ordinary Parish Council Meeting will be held on **Monday 23 February 2015** at Clayton Green Library at **7.30pm**.